

CHANGES IN THE BYLAWS (in bold and Italics)

including changes approved at 1/16/01 Faculty Senate Meeting

Article III. Procedures

Section 1. Meeting (Senate and Steering Committee).

1. The Senate will meet on the third Tuesday, August through November and January through April and the second Tuesday of December at 3:30 p.m. in locations to be determined by the Steering Committee. If the third Tuesday falls during a time when the University is not in session, the Senate will meet on the second or fourth Tuesday, as the Steering Committee determines, and the meetings of Senate committees may have to be adjusted appropriately. ***If Spring semester begins on a date that makes it difficult for Senators to prepare for a Senate meeting on the third Tuesday of January, the Senate may meet on the fourth Tuesday of January, as the Steering Committee determines.*** The Senate may meet also on the fourth Tuesday, August through November and January through April and the third Tuesday in December in order to finish the business of the month, and Senators should keep this date free on their calendars. ***If the Senate meets on the fourth Tuesday of January it may meet also on the first Tuesday of February in order to finish the business of the month.*** The Senate will also meet at other times, including the summer months, and at locations, as decided by the Senate or the Steering Committee. The regular meeting times and locations shall be decided for the upcoming year by the Steering Committee at its August meeting, Senators will be appropriately notified, and the information will be published in Dialog and/or other publications deemed useful.
 2. Regular Senate meetings normally last until 5:00 and may last longer. Senators should clear their calendars until 5:15 on regular Senate meeting days upon such an expectation. Senators are expected to maintain their attendance until 5:00, or until the meeting is adjourned prior thereto.
 3. The Steering Committee will hold a regular meeting one week before each regularly scheduled meeting of the Senate. Special meetings of the Steering Committee may be called by the President of the Senate, by the written request of three members of the Steering Committee or of five members of the Senate, by vote of the Steering committee, or by vote of the Senate.
 4. All resolutions and original motions to be presented to the Senate must be in writing and should be mailed by the Senate Secretary with the agenda for the meeting.
- A majority of members shall constitute a quorum. A quorum must be present before any vote can be taken.