Present: Marcia Barrett, Bill Chaplin, Bill Keel

Absent: Michael Triche

The committee met on Tuesday, October 3 and reviewed three issues:

1. **Academic Calendar**

   This semester, the law school started courses approximately 10 days earlier than the rest of the university. Several courses are cross-listed as both law and A&S courses, meaning some students arrived on campus to find they had missed one and a half weeks of class. Bill Keel has contacted the Registrar’s Office to determine who is responsible for coordinating the class schedule. Once we have more information, we’ll make a recommendation on ways to avoid this problem in the future.

2. **Campus Master Plan**

   The committee has reviewed the 1999 master plan update. There is nothing in the plan that merits immediate attention, but it’s difficult to know the current status of proposals. Marcia Barrett is the liaison to the Campus Master Plan Committee and will attend the first meeting on October 18. She will report back with any updates.

3. **ACHE Faculty Workload Database**

   Bill Keel received several documents from Academic Affairs earlier in the afternoon — a copy of a UAH Faculty Senate resolution on Statewide Faculty Database Modification Recommendations and a memo from Rob Ingram with accompanying correspondence. We need to know more about the proposed database and what, if anything, University administration is doing before making any recommendations. Marcia Barrett will look into details.

The next meeting will be Tuesday, November 7 in Gorgas Library, room 201.

Web posted: 10/24/00