

FACULTY SENATE MEETING
AUGUST 29, 2006 – 3:30 PM – 150 SHELBY HALL

APPROVED MINUTES

ABSENT WITHOUT ALTERNATE: Lowell Baker, Mathew Winston, John Mason, Allen Wilcoxon, Tom Zeiler, Linda Enders, Deidre Leaver-Dunn, Norm Stein, Jeanette Vandermeer

GUESTS: Adam Jones, Tuscaloosa News; Lynn Tobola, Professional Staff Assembly, Keith McDowell, UA Vice President for Research; Jane Stanfield, Executive Director Capstone International Center; Virginia Johnson, Auxiliary & Support Services Director; Jake Taylor, Dining Services Controller

The minutes of the April 18, 2006 Faculty Senate minutes were approved.

The Faculty Senate meeting began with a **Fulbright Scholar Program** presentation by Jane Stanfield, Executive Director of the Capstone International Center. The application deadline for the year 2008 is August 1, 2007. The types of awards are discipline specific awards generally reflecting the priorities of the host country and university. All discipline awards permit applicants to proposed a lecture/research project and institution. The categories with awards types are research, lecture, lecture/research, distinguished lecturer, junior lecturer/research and seminar. The process for applying should be put into action this fall.

Virginia Johnson, Associate Vice President for Auxiliary Services and Jake Taylor, Dining Services Controller gave a presentation concerning **food services** offered on the UA campus. There are nine new dining locations on campus that will accept the faculty/staff meal plan. Details were given concerning the menus available at each location. A brochure and map were given out. At the end of the presentation, prizes were given to those correctly answering questions about the presentation.

President's Report – (*John Vincent*) The Faculty Senate Steering Committee on behalf of the Faculty Senate expressed appreciation to the Provost for the delivery of **Academic Planners** before the beginning of the semester. The Faculty Senate, the SGA and the President's office worked closely together to have the committee assignment letters sent before August 15. Tutwiler now has a 24/7 **study area** open and Gorgas Library will be open 24/7 during dead week and final exams. **Dean Francko** was present at graduation and is on campus. The Faculty Senate Steering Committee received an update on the **Campus Master Plan**. This was brought about by the members of the steering committee noticing errors in the signage associated with bicycle and walking paths being installed on campus; the signage is being corrected. Administrative changes in **Academic Affairs** places Hank Lazer as Vice Provost handling Creative Campus and other miscellaneous duties. Mark Nelson from Communications is filling Lazer's vacant post of Assistant Vice President of Undergraduate Affairs. Faculty member assignments to the **Intellectual Property Committee** are still in progress. The Steering Committee

worked diligently with the CUC to get in place the structure for the Research Advisory Committee. The Research Advisory Committee and the Research Grant Committee were combined several years ago into the Research Advisory Committee. Those committees have now been separated. The Faculty Senate representative to the **Research Advisory Committee** is Shane Street. Jennifer Purvis will be the Faculty Senate representative to the **Research Grant Committee**. A **summary of statistics** on the University was formulated by the UA system. The report can be viewed on the UA Systems web site at www.uasystem.ua.edu. Last spring the CUC made a request with a second by the Faculty Senate to have the faculty chairs restored to the **Institutional Animal Care and Use Committee** and the IRB. The IACUC chair position will be filled by Amy Ward. The **IRB medical chair** position will be filled by John Higginbotham. The **non-medical chair** has not been filled at this time. The **Faculty Senate Office** will be moved from Bidgood. A new location has not been determined at this time. The Provost has asked for input concerning the **Public Access Act**. This act requires federal agencies that fund over \$100 million in annual external research to make electronic manuscripts of peer-reviewed journal articles that stem from their research publicly available on the Internet at no charge. There is a resolution that has been signed by Provosts across the country and the Provost has requested input on the document. Any input should be forwarded to the Faculty Senate Research and Service Committee. The Office of Institutional Research has been approached by the Provost and the President of the Faculty Senate to gather data concerning whether faculty raises the last three years have resulted in any increase in **retention of faculty**. This information will be included in the report to the UA Board of Trustees given by the President of the Faculty Senate, John Vincent.

Vice President's Report – (*Karen Steckol*) **Astra** is the new system to be used for class scheduling. The format has come out for review. Any input concerning this system would be appreciated.

Secretary's Report – (*Clark Midkiff*) No report.

Committee Reports – (Presentation of action items for Fall)

Academic Affairs – (*Marcia Barrett & Martin Evans*) This committee will be reviewing the Provost's request for classroom space and equipment sharing. Discussion included what size classroom has the most usage and demand, peak hours and standardization. The committee will also continue to review and update the Faculty Handbook.

Faculty Life – (*Steve Shepard & Lowell Baker*) – A review of **PEEHIP** and a review of the **Family Friendly Policy** will be the issues of primary interest for this committee this year. The proposed Family Friendly Policy resulted from a task force formed by the Provost. It has expanded the proposed Family Friendly Policy to include a wide aspect of family needs and benefits.

Financial Affairs – (*Jeanette Vandermeer & David Arnold*) Lynda Gilbert, Vice President for Financial Affairs and Treasurer and Reba Essary, Associate Vice President

for Finance, will make an **in-depth budget presentation** to this committee. The date and place of the meeting will be made available to the entire Faculty Senate.

Research & Service - (*Shane Street and Clark Midkiff*) – **Intellectual properties** will be the issue of priority for this committee to address.

Student Affairs – (*Carolyn Cassady & Karen Burgess*) – A meeting with Margaret King, Vice President for Student Affairs, will be scheduled by this committee. The points of discussion will be **student organizations and elections**. The changes in the **Dean of Students Office** will also be included in the interests of this committee.

Faculty and Senate Governance – (*John Mason & Douglas Lightfoot*) - The appropriate representation of divisions and departments in the Senate will be discussed. This will be reviewed in the light of **Faculty Senate by-laws** when there is improper representation.

Legislative Agenda – (*Margaret Garner*) Bill Jones, Director of Government Relations in the Office for University Advancement, requested input from the Faculty Senate concerning events for meeting with candidates. This could take the form of a forum or other structured meetings. The Faculty Senate Steering Committee felt that the **Legislative Breakfasts** held at the Sheraton Four Points Hotel were successful and recommended that style meeting be continued. Any input or suggestions should be forwarded to Margaret Garner.

New Business – A **University Club** brochure was made available for the Faculty Senate. It is under new management with no initiation fee for faculty or staff. Membership is twenty dollars a month which can be payroll deducted. There was discussion regarding the new menu, various meeting facilities and dining options. The University Club is located in a Greek Revival home built in 1834 and has been updated in the last two years.

New **faculty/staff identification cards** are being issued. A senator expressed concern about maintaining privacy involving the use of these cards. The card will be used to swipe for entry into buildings on campus after hours. In time there will also be cameras located at all outside doors of campus buildings beginning with the dorms. The question of how much of this information will be stored will be asked of the administration.

Old Business – The first draft of the agenda for Faculty Senate meetings will be posted on Tuesday night or Wednesday one week before the upcoming meeting. The final draft will be posted on that Friday including any additions or changes. The minutes of the Faculty Senate meeting will be forwarded to the senators following corrections or additions by the President, Vice President and Secretary of the Faculty Senate.

Meeting adjourned 4:30 PM