

FACULTY SENATE STEERING COMMITTEE MEETING
December 4, 2007 – 206F SHELBY HALL – 3:00 pm

APPROVED MINUTES

ATTENDING: John Vincent, Karen Steckol, Clark Midkiff, Lowell Baker, Melondie Carter, Carolyn Cassady, Deidre Leaver-Dunn, Roy Maize, John Mason, Ed Stephenson

ABSENT: Marcia Barrett, Margaret Garner, Rona Donahoe, Dee Goldston, Shane Street, Jeanette Vandermeer

GUESTS: Christian Smith & Stacy Jones, Office of Dean of Students; Steve Gregory, Recycling Specialist Senior & Charlie Boswell, Asst. Director for Logistics and Support Services

Roll call and quorum check by Secretary Clark Midkiff.

The Faculty Senate Steering Committee minutes of November 13, 2007 were approved.

The meeting began with a presentation by Christian Smith and Stacy Jones of the Office of Dean of Students regarding the **registration process for campus events**. A six page event registration worksheet was presented to the Steering Committee. The registration would centralize the scheduling of all events held on campus. Risk management, health, safety and legal issues were considered. Information and forms are available on the Event Planning website <http://events.ua.edu>. Suggestions and comments from Steering Committee members included limiting registration to student organization events, registration process response time, clear guidelines on which events require registration, and additional information concerning the responsible person to contact with questions or problems. Every department/school has a process to follow to coordinate events within their area. The recommendation of the Steering Committee is to defer the process to divisions and to clarify what events should be registered.

Steve Gregory and Charlie Boswell of **Logistics and Support Services** gave a presentation regarding recycling on campus. Office paper, cardboard, plastic and aluminum are recycled. Glass is not recycled due to danger of injury and low financial return. Bags and blue containers are provided and labeled for particular items to be recycled. Books, phone books and magazines are recyclable. Pick up days, times, vehicles and sites were discussed. The cost of recycling is a financial liability for the University. Custodians should place the full blue containers and bags near a dumpster. For the University to have a full-scale recycling program would cost around \$220,000. Two employees cover the entire University campus. Recycling the garbage left on the Quad following football games was discussed. Incentives and proper placements of containers to encourage people to recycle were some methods the Logistics and Support Services are considering. Suggestions made were advertising, banning any breakable containers and making an announcement concerning recycling at the stadium during ball games. Steve Gregory's cell phone number is 361-9275 and email is sgreg@fa.ua.edu.

President's Report – (*John Vincent*) Provost Bonner has named Tom Zeiler to the "Faculty Participation in the Selection of Deans and Department Chairpersons and in the Evaluation of Academic Programs Committee". The Faculty Senate Steering Committee has been invited by the Provost to a luncheon meeting at Lakeside Dining Facility on December 13 at 11:30 A.M. The establishment of an environmental committee is possible. Preserving the natural

environment and woodland areas and the evaluation and preservation of plants on campus would be the primary responsibility of this committee. Trees have been planted in honor or memory of someone should be preserved or relocated. The environmental committee proposal was given to the Research and Service Committee. Discussion included the issues of faculty teaching positions, committee composition, UA budget and enrollment growth.

Faculty Life – (*Deidre-Leaver Dunn & Lowell Baker*) The Faculty Life Committee has a joint meeting scheduled with the Financial Affairs Committee.

Research & Service – (*Shane Street & Ed Stephenson*) The establishment of an environmental committee will be the issue this committee will address.

Faculty Governance – (*John Mason & Roy Maize*) The two nominees for the **Merger and Discontinuance Committee** are Walter Robbins, Culverhouse School of Accountancy Professor; and Stan E. Jones, Aerospace Engineering and Mechanics Professor. The nominees for the **Mediation Committee** are Mindy Nancarrow, Art History Professor; Walter Robbins, Culverhouse School of Accountancy Professor; Stan E. Jones, Aerospace Engineering and Mechanics Professor; and Jeffrey Richetto, Associate Professor of Geography. Only one of the four can be elected from the College of Arts & Sciences. The election for the Mediation Committee will be held first.

Student Affairs – (*Carolyn Cassady & Melondie Carter*) Margaret Garner spoke to this committee reviewing the student wellness initiative and alcohol awareness program.

John Vincent emailed R. B. Walker, President of the SGA, pointing out that SGA representatives had missed three of the last four Faculty Senate meetings. The schedule of the Faculty Senate meetings was sent again.

Legislative Agenda – (*Margaret Garner*) Karen Steckol reporting for Margaret Garner stated the Special Education Department, Department of Communicative Disorders, and the autism section of the Psychology Department are trying to put together a model program for autism in the State of Alabama and are trying to obtain funding directly from the Legislature. Three Legislators were on campus for this effort; Robert Bentley, Cam Ward and Gerald Allen. There are approximately 30,000 people in Alabama that have autism with 700 or those in West Alabama. One out of every 150 people will have autism. An eighteen month old baby receiving treatment and therapy has a much better chance at a normal life than a four or five year old child with autism.

Deidre Leaver-Dunn distributed copies of “Chapter 2: The University Faculty and its Organization” from Duke University’s Handbook. Copies of emails and memos from various Deans and Associate Deans regarding the establishment of a “Professor of Practice” rank or distinction were also distributed. Meeting the needs that have developed from increased enrollment such as enough teaching faculty members, lab hours and space available and available resources were discussed. The projection is 27,000 students will be enrolled next fall.

Meeting adjourned 4:55 PM