

**FACULTY SENATE STEERING COMMITTEE MEETING  
AUGUST 22, 2000 3:30 309 FERGUSON**

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**In Attendance:** Pat Bauch, Rob Ingram, Norm Baldwin, Steven MacCall, Bing Blewitt, Wythe Holt, Margaret Garner, Carmen Taylor, Marcia Barrett, Debra Martin, Bob Sigler, Don DeSmet, Steve Miller, Bill Keel

**May and June Steering Committee meeting minutes were reviewed and approved.**

**President's Report - (Pat Bauch)** The recreation fees report was that Dr. Sorensen listened to the input of the Faculty Senate and adjustments were made to the fee structure. It was not all that was requested but certainly some concessions were made. On the University calendar, Honors Week has been moved up a week to avoid the conflict of being conducted on Good Friday. The invocation at graduation issue has been referred to the legal representatives of the University. An invocation was given at summer graduation. The developments of this matter will be followed. A letter from John Dolly was received regarding "merging" some programs in the College of Education. This seems to be a reorganization of the department and will not affect anyone's job and seems to be strictly internal reorganization. This matter will be referred to the Academic Affairs committee.

Dr. Sorensen will be addressing the Faculty Senate at the August 29<sup>th</sup> meeting. Pat asked the Steering Committee to suggest other items that he might address in addition to those already on the agenda which include: budget matters, strategic planning and construction and funding of that construction. One suggestion was for him to limit his comments to 20 minutes with 10 minutes for questions and answers.

One issue brought forward by Bob Sigler was the decision process of the Athletic Department. It was decided to invite Dr. Sorensen and Athletic Director Mal Moore to meet with the Steering Committee and discuss ways for the Faculty Senate to have more input into those decisions. Football ticket distribution, Athletic Department funds and transferring of funds, paying for meeting space and assistant football coaches making a salary of \$20,000 above professors will also be included in topics for discussion.

Norm Baldwin would like for the 20% endowment payoff of 5% to be addressed and suggested a sliding scale be considered. It was decided that Jeff McNeil, Director of Development, should address this matter.

Wythe Holt suggested that the Faculty Senate policy should be that anyone speaking to the Faculty Senate be requested to submit those topics to the Faculty Senate for their approval and, in turn, the Faculty Senate submit topics to them.

Bill Jones, Legislative Representative, has spoken with Pat and Margaret concerning Howard Hawk of the House Ways and Means Committee addressing the Faculty Senate. Margaret strongly objected to Mr. Hawk speaking since politically others could request equal time speaking to the Faculty Senate. Those Senators are required to be present and Mr. Hawk would have a political agenda. It was decided to suggest that he meet with a smaller group, perhaps the Steering Committee and the Legislative Agenda Committee or another forum. In that setting, discussion could be open and plain concerning legislation and the impact it has on education. Bob Sigler suggested that a unified front must be in place and under no circumstances should the position of Bill Jones be undercut.

Pat would like to appoint a Faculty Life Committee for one year. Wythe made the motion that Pat appoint this committee for one year with the provision that any objection from the Senate would be taken into consideration. At the end of that year, the Senate would consider whether to make this a permanent committee. This was approved with one abstention. Wythe agreed to be the co-chair along with Rob Ingram. It was recommended that Carmen Taylor and Joanne Terrell be made members of this committee. Wythe also made a motion that, as a CO-chair of this committee, he should have the privilege of voting as a member of the Steering Committee. It was approved with a unanimous vote in favor. Pat requested that Wythe also write the charge for this committee.

The Distinguished Service Award will be presented to Joyce Donnelly, Chuck Hobby's widow, at the campus-wide faculty meeting. Norm Stein is writing the document and will have it lettered in calligraphy and framed. Pat will

present this award as president of the Faculty Senate. Roxanne in Dr. Sorensen's office will be notified that this should be placed on the agenda for the full faculty meeting this fall. Steven will e-mail all faculty announcing the presentation of the award. There have been eight Distinguished Service Awards presented to the following: Barfield, Hagood, Doug Jones, Claudia Johnson, Wythe Holt, Jim Walters and Roger Sayers.

Joanna Hutt of Dialogue suggested a resolution be written honoring George Shirley. It should be addressed to Chancellor Meredith, Board of Trustee Chairman Sid McDonald with a copy to his family.

Appointments to the Quality Council include:

The Distance Learning Ad Hoc Committee will have Norm Baldwin representing the Senate.

Pat reminded the committees that their reports should be posted on the web. This would certainly save time in the Faculty Senate meetings.

The Senate meeting next week, August 29<sup>th</sup>, will be followed by a get-acquainted social and a reception for new faculty will follow the September 19<sup>th</sup> meeting.

**Vice President's Report - (Norm Baldwin)** - Express any concerns about distance learning to Norm Baldwin. These concerns will be presented to the committee. Wythe suggested Jim Brice would have a lot of information that would assist Norm. He is also working on a faculty senate survey to prioritize issues. Pass along any additional issues you would want added to his list. Pat suggested the co-chairs consult their committees for input on this issue. These will be rated on a scale of 1-5 and will guide the Steering Committee on the most important issues to address.

**Secretary's Report - (Steven MacCall)** Steven reviewed the listserv policy and will have a final draft to present to the Senate for a vote. The policy would include those who would be allowed to post items on the listserv. Requests have been made that do not pertain to Faculty Senate concerns and have been denied usage. This will be attached to the agenda for the next meeting. There are broken links since the University web page has been redesigned. Steven has consulted with Jan Duvall and Susan Lucas since he did not have access to make any changes.

**History of Senate** - Wythe Holt has finished the draft of the history of the Senate. He received two additions. This will be distributed to the Steering Committee for corrections or additions. The goal is to post this document on the web site.

### **Senate Committees -**

**Academic Affairs - (Don DeSmet & Steve Miller)** Hank Lazer has a group working to redraft academic policies such as dead week, withdrawal and suspensions. Lazer would like a member of this committee to work with this group. Don will consult with his committee concerning their wishes and report back to Pat.

The issues considered include computer support for faculty and teaching evaluation. It was decided that the Revision of the Grievance Policy should go to the Faculty Life Committee. Don has documents prepared and will forward to the proper person. The objections of the Provost and her cover letter should be forwarded also. This should then be FAX'd to Wythe Holt.

**Diversity Committee - (Rob Ingram)** A diversity workshop is scheduled for October 1 for all faculty and others in the Heritage Room in Ferguson from 1:30-4:30 with space for a break-out meeting to be held in the Anderson Room. Barbara Major, Monica Walker and Joe Barndt will be the presenters and directors of this workshop. On Monday, October 2, a meeting with a smaller group will be held from 8:00 AM til 12:00 noon in Room 309 with breakfast served. At noon, the Faculty Senate executive committee, Dexter Gordon and Rhoda Johnson along with the directors will have lunch at Four Points Hotel with lunch being served in the President's Conference Room where a meeting will follow ending about 3:30 PM.

Sybil Todd's Diversity Think Tank met last spring and had 15-16 recommendations. Nothing has been done and a follow-up on this will be done.

**At the New Faculty Orientation**, Marcia Houston addressed 75-80 new faculty members concerning diversity and did an excellent job. Her comments will be posted on the web and she informed the new faculty about the efforts of the Faculty Senate in this area.

**Financial Affairs** - (*Debra Martin & Keith Woodbury*) This committee handled the recreation fee issue with a positive result.

**Planning & Operations** - (*Marcia Barrett & Bill Keel*) The charge for this committee has been written into the by-laws. Issues that this committee will be responsible for include the Campus Master Plan and University calendar changes. A problem in the Law School with students beginning five days before regular classes begin next fall and being that much behind with assignments is an issue Wythe Holt asked the committee to review.

**Research & Service** - (*Bing Blewitt &* ) There is some difficulty replacing the CO-chair and this committee will present their agenda at the next meeting.

**Student Affairs** - (*Rob Ingram & Dexter Gordon*) Dexter and Rob are meeting next week.

**Senate Operations** - (*Bill Andreen & Jim Taylor & Norm Baldwin*) Bill Andreen has asked not to be one of the CO-chairs of this committee. At meetings over the summer, redistributing work among the committees, bolstering attendance by having senators get involved in special assignments on a sub-committee level were considered. A better effort should be made to make sure senators know they have been elected and when the Faculty Senate meetings are held. Consistency should also be maintained in disciplining those that do not attend in accordance to the Faculty Senate policy. Steven has e-mailed all deans concerning any elections that need to be held and alternates that need to be appointed. It was also suggested that an agenda with relevant issues would increase attendance. Also, members should be encouraged not to leave before the end of the meeting at 5:00 PM.

**Faculty Referendum** - The faculty referendum policy was approved by the Senate in March and the only remaining task is to request the Provost add this to the next update to the Faculty Handbook. An e-mail should be sent to the Faculty stating that this has been added to the Handbook and any other suggestions from the Provost on the handling of this addition be considered by the Steering Committee.

Pat suggested changing the name of Senate Operations Committee to Faculty Governance and Senate Operations Committee. The discussion included points that the sometime difficulty of placing issues in the proper committee would not be solved by a name change. Also, to change this name would take a lot of paperwork. It was decided to leave the name "Senate Operations Committee".

The following issues were assigned to the Faculty Life Committee: Mentoring Program for New Faculty Members, Development of Faculty Resource Center and Faculty Referendum on Diversity Resolution. Development of Teaching Document as Appendix to Handbook was assigned to the Academic Affairs Committee.

The document concerning reimbursement was assigned to Financial Affairs Committee.

It was reported that there was a petition concerning Domestic Partnership Benefits being circulated. The chair of the Faculty Staff Benefits Committee resigned.

5:20 PM Meeting was adjourned.

A list of incoming and outgoing correspondence will be attached to the agenda for the August 29 Senate meeting.

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Web Posted: 9/12/00

