

FACULTY SENATE STEERING COMMITTEE MEETING
SEPTEMBER 11, 2007 – 3:00 pm – 206F Shelby Hall

APPROVED MINUTES

ATTENDING: John Vincent, Clark Midkiff, David Arnold, Lowell Baker, Marcia Barrett, Melondie Carter, Carolyn Cassady, Margaret Garner, Ron Donahoe, Deidre Leaver-Dunn, John Mason, Ed Stephenson, Shane Street, Jeanette Vandermeer

GUESTS: Adam Jones, Tuscaloosa News; Cresandra Smothers, Dialog; Mark Nelson, Interim Vice President for Student Affairs

Roll call and quorum check by Secretary Clark Midkiff.

The Faculty Senate Steering Committee minutes of August 14, 2007 were approved.

The meeting began with remarks by Mark Nelson, Interim Vice President for Student Affairs. The question was asked, “How many students were enrolled the first year of The University of Alabama 176 years ago?” The one guessing closest to the number (52) without going over won a book titled “The Cheating Culture” by David Callahan. Dr. Callahan will be on campus for a book signing and lectures Sunday, September 16, 2007 and Monday, September 17, 2007. Dr. Nelson was requested to address two issues: the reorganization of the Student Affairs Office and the adjustments being made for the planned growth of the University. The new mission statement is: “The Division of Student Affairs maximizes each UA student’s learning experience. In the coming academic year, we will focus on developing ways to make this statement part of our everyday practices.” He praised the professionals as educators and as partners in academic affairs. To maximize each UA student’s learning experience and result in productive citizenship, each member of the Division of Student Affairs will utilize his/her professional expertise to provide experiences that advance:

- Intellectual pursuits and life-long learning.
- A community that cultivates inclusiveness, respect, integrity, and responsibility.
- Personal growth, development and leadership.
- Interpersonal skills and relationships.
- Opportunities for participation, contribution, and a sense of belonging.
- Health, wellness, enjoyment, and fulfillment.

This means for the upcoming year a renewed focus will be on healthy living and helping students make informed decisions about healthy lifestyles. There is an eagerness to infuse in-classroom and out-of-classroom experiences. There will be support and direction for students to be academically successful in a community of scholars. The new organizational chart was presented to the Steering Committee. Reports to the Vice President for Student Affairs have been condensed from thirteen to six reports. Campus Activities, the Blackburn Institute, Student Affairs Advancement and Fiscal Affairs-Office of Student Affairs, Campus Activities and Dean of Students are under the direction of Senior Associate Vice President, Dr. Kathleen Cramer. The Dean of Students Office was reinstated to serve parents and students. The Dean of Students and Executive Director of Judicial Affairs, Dr. Tim Hebson, oversees Crimson Care, Women’s Resource Center, Greek Affairs, Graduate STDs Services, Honors and Awards, Student Development, Student Judicial Affairs and Campus Ministers. The Career Center and the

Counseling Center stand alone. Under the direction of Assistant Vice President Molly Lawrence are Student Media, Assessment and Planning, Divisional Communications and Technology, Web Processes and Development and Divisional Administration Services. Assistant Vice President and Executive Director, Housing and Residential Communities, Dr. David Jones, Interim, directs University Recreation, Residential Communities, Parent and Family Programs and First Year Experience. A faculty member with behavioral disturbances in the learning environment should call the Dean of Students. The procedures to follow after a report is made were discussed. The Student Affairs Office is trying to determine what will be needed ten years from now. Student employees do significant work and are the brightest and best. A new program is being developed to assist parents and students in the first year of attending the University. Dr. Nelson stated that the needs of the Student Affairs Office are being met. The Faculty Senate can assist in helping everyone understand the important role professionals play in their partnership with academics. A certification program in diversity is being developed following the models at the University of Virginia and UAB. An invitation was extended to attend the first Academic Honors Council induction held in Room 205 in Gorgas Library on Thursday, September 13.

President's Report – (*John Vincent*) The names forwarded to the Provost for the “**Faculty Participation in the Selection of Deans and Department Chairpersons and in the Evaluation of Academic Programs Committee**” are Martin Evans, Karen Steckol and Brian Bishop. There is some delay in distributing the **budget**. The UA **Fall Faculty/Staff meeting** will be held October 13 at 1:30 p.m. in the Rast Room located in the Bryant Conference Center. John Vincent will be one of the speakers. The **SGA reception** will be held September 24 from 5:00 – 6:00 p.m. in the Anderson Room located in Ferguson Center. John Vincent has been contacted by the University of North Texas requesting information about how the Office of Counsel interacts with faculty. An explanation of the process was forwarded. Jarrett Cocharo will be the **Crimson White** representative at the Faculty Senate and Steering Committee meetings. The Provost is conducting a **student satisfaction survey** of summer camp participants with housing and dining hall accommodations. There have been a number of turnovers in housing administration in the last several years. Judy Stock has reported the Faculty Senate-sponsored **chair review** data have been collected. The chair survey results will go out to the deans and chairs by Thanksgiving. The review of deans will be this academic year. The background, method and history of the survey were discussed. The Faculty Senate Steering Committee will host the **Dean's reception** Tuesday, October 23 from 5:00 p.m. until 6:30 p.m. in the Hall of Fame Room in Bidgood Hall. The **Comprehensive Recycling Proposal** from the SGA was presented. Recycling plastics referred to in the proposal was questioned. It was suggested educating UA's housekeeping staff about recycling would be helpful. The Steering Committee decided to communicate to the Provost the support of the Faculty Senate for this proposal and the concern about the plastic recycling issue. The nursing degree proposal continues to be an issue.

Academic Affairs – (*Marcia Barrett & Rona Donahoe*) Ronnie Robertson and Ralph Clayton of Transportation Services addressed the Academic Affairs meeting on September 4. There is a \$450.00 per hour operating expense for the bus system of seventeen buses. Improvements are being made with route adjustments. The committee offered to conduct a faculty survey to provide input regarding the transit system. There is a need for more buses. To have the buses next fall, the order must be placed now. Bryant Drive is a city thoroughfare and University Boulevard is a state highway making any necessary changes for bike/bus lanes very difficult. Restructuring class times would greatly enhance the arrival/departure times of the passengers. The committee was given an update on eLearning. Emergency preparedness, faculty retention and adjunct salary issues will be addressed by this committee.

Faculty Life – (*Deidre Leaver-Dunn & Lowell Baker*) A complaint about the University Women’s Club’s having difficulty scheduling the President’s Mansion was examined by this committee; there was no real problem. The issue of an ever increasing number of feral cats is a problem. There are over thirty cats on campus. Chewing through wires and spreading disease could pose a dangerous situation. It was decided to contact the Director of the Physical Plant expressing the concern of the Steering Committee and requesting direction in handling this problem.

Financial Affairs – (*David Arnold & Jeanette Vandermeer*) - It was decided in this committee’s first meeting to continue to pursue the Peehip issue and to look into the reported potential variance of summer school teaching salaries. It was proposed for the Financial Affairs Committee to pair with the Faculty Life Committee on the Peehip issue since the Faculty Life Committee has done work on this issue in the past. Dr. Lynda Gilbert and Provost Bonner will make the budget presentation on November 6 from 3:30 to 5:00 p.m. with the location to be decided at a later date. Everyone is encouraged to attend.

Faculty & Senate Governance – (*John Mason & Roy Maize*) No report.

Research & Service – (*Shane Street & Ed Stephenson*) No report.

Student Affairs – (*Carolyn Cassady & Melondie Carter*) No report.

Legislative Agenda – (*Margaret Garner*) The SGA has spoken to the Legislature and other SGA Presidents in the state concerning the textbook issue. One of their requests is tax-free textbooks to benefit students. Although this would deprive Alabama of some tax revenue which goes into the Education Trust Fund, they are meeting with AEA Paul Hubbard to address this issue. The reception on Sept 24th will explain more of their efforts.

OTHER Report: The Student Health Center’s Department of Health Promotion and Wellness has again administered the AlcoholEdu program for entering freshmen. Part 1 which is completed before students arrive on campus has had a 98% completion rate. Students are now involved in completion of Part 2, which only takes 15 minutes. Faculty members are encouraged to ask freshmen in their classes to complete Part 2 in a timely manner.

Meeting adjourned 4:50 PM

Comprehensive Recycling Proposal The University of Alabama

Vision: To develop a comprehensive recycling program encompassing all facets of The University of Alabama, to instill in the students, faculty, and staff of The University of Alabama a sense of stewardship to the environment, and to be a community leader in recycling and sustainability of natural resources.

Mission: To make recycling a regular routine of students, faculty and staff of The University of Alabama by:

- Educating the students, faculty, staff and fans of The University of Alabama
- Promoting residential recycling

- Promoting campus grounds recycling
- Promoting academic and administrative building recycling
- Promoting athletic facilities recycling

Purpose: The purpose of this initiative is to provide the foundation for the development and implementation of an integrated recycling initiative for the University of Alabama community. By following the recycling initiative, the campus community can at once attain the most efficient recycling plan, as well as play a leadership role in an example of wise environmental stewardship for local communities in the state.

Goals & Objectives:

- To enhance the existing recycling efforts of the University of Alabama
- To develop and implement an extensive education campaign to educate the students, faculty, staff and fans of The University of Alabama on the proper ways to recycle, on what to recycle, and how to recycle. Separate education campaigns will be launched with each phase of the comprehensive recycling program using a basic slogan and logo.
- To provide easy to use, convenient recycling receptacles for students, faculty and staff in four stages.

Old University of Alabama Recycling Program

- UA Recycled the following:
 - Aluminum Cans
 - Computer Paper
 - Newspaper
 - Office Paper
- Recycling available in 54 out of the 297 buildings on campus.
 - By request only
 - Some academic buildings
 - Some administrative offices
- The Tri-Bins around campus were not being recycled
- No Residential recycling program
- No Athletic recycling program
- Plastics #2-#7 not recycled on campus
- Glass not recycled on campus

New University of Alabama Recycling Program

- UA Recycling will include the following:
 - Aluminum Cans
 - All types of paper
 - Plastics #1-#7
 - Cardboard
 - Newspaper, magazines, phonebooks
 - Recycling will be available in all buildings on campus
 - Tri-bins will be recycled on campus

- Recycling will be facilitated at all athletic facilities
- Recycling will be facilitated in all residence halls
- Recycling receptacles will be available at the Property and Inventory Management building for general drop-offs

How the New Plan will work:

The new recycling plan will be implemented in the following stages:

- **Stage 1: Residential recycling**

- Residential recycling shall be conducted by providing residential recycling bins for each residential room on the campus of The University of Alabama. The provided recycling receptacle would become a part of the residential room, and the responsibility of emptying the recycling receptacle into a provided larger container would be that of the resident(s). The recycled materials will be taken from the provided larger container to a trailer provided by American recycling by the Materials Clerk of the Property and Inventory Management department. American recycling will then sort and weigh recyclables collected from the University and provide a report to the University Property and Inventory Management director at the end of each month. Once recycling numbers have been submitted, they will be posted to both the University recycling web page and the SGA environmental concerns web page.
- *Education:* An extensive education campaign will be conducted within each residence hall. The campaign will include handouts to the residents, a booklet on the proper way to recycle, programs conducted by Resident Advisors, posters in the hallways, clearly visible recycling bins and logos, bulletin boards, t-shirts and the promotion of green games. Recycling will always be visible and made as easy as possible to increase participation by each resident.

- **Stage 2: Campus grounds**

- The promotion of recycling on campus grounds will be increased by new tri-bins including the University recycling logo.
- *Education:* the tri-bins will be visibly marked for specific recyclable materials and additional campaign materials including but not limited to yard signs and posters that will be clearly posted around campus to increase visibility and awareness

- **Stage 3: Administrative and Academic Buildings**

- The promotion of recycling in administrative and academic buildings shall be encouraged by increasing the amount of recycling receptacles in the academic buildings as well as classrooms. Recycling bins shall be included in each classroom on campus. Administrative building waste surveys must be conducted to determine the recyclable materials in greatest supply and receptacles shall be placed in prominent locations based on the aforementioned results.

- *Education*: promotional materials shall be visible on and around recycling receptacles.
- **Stage 4: Athletic Facilities**
 - The promotion of recycling in athletic facilities shall be approached as an individual athletics initiative. The institution of game day recycling shall be facilitated.
 - *Education*: advertising and visible recycling receptacles around athletic facilities shall encourage participation.

What we need:

- University acceptance of the recycling initiative.
 - *What this means*: a holistic University culture change. Incorporation of recycling into every entity of the University. Support of recycling initiative implementation and growth.
 - *What this does*: encourages sustainability and expands resources.
- Expand recycling department
 - Current department houses one recycling materials clerk and one recycling truck for pick-ups. With the expansion of the recycling initiative more staff will be needed to handle the increase in demand.