

MEMORANDUM

October 16, 1998

To: Margaret P. Garner
President, Faculty Senate

Ronald W. Rogers
Assistant Vice President for Academic Affairs
Dean, Graduate School

From: Academic Affairs Committee Faculty Senate

Subj: Administrative Transfer of Health Studies and Athletic Training from the College of Education to the College of Human Environmental Sciences

On Tuesday, September 29, the Academic Affairs Committee received the initial memorandum concerning the proposed transfer of Health Studies and Athletic Training from the College of Education to the College of Human Environmental Sciences. Background information provided at the Committee's meeting that day by Dennis James, senator from CHES and member of the Academic Affairs Committee was essential to informing our discussion. Marion Paris, senator from Communication and Information Sciences and co-chair of the Committee, recorded questions that arose.

By Friday, October 2, after further discussion by electronic mail, a list of questions had been prepared and was hand delivered to Deans Bonner and Dolly. A copy of the October 2 memorandum is attached. Briefly, the Committee's concerns included the following points:

- Repayment of some \$60,000 to the College of Education from Health Studies' Distance Education fund.
- The existence of a plan to protect HS/AT faculty and staff positions as vacancies occur.
- The congruence of HS/AT's annual faculty evaluation, as apart from promotion and tenure, with CHES practices; future congruence of promotion and tenure evaluation practices.
- The assurance of a smooth transition for students.
- Centrality/ACHE viability of existing programs. Several options for post-transfer evaluation of the B.S. in Health Studies are being considered.
- Official date of the transfer for budgeting and the pre-tenure evaluation of one faculty member.

The following Monday, October 5, Committee members received a clarifying memo from Deans Bonner and Dolly. During that week, CHES senator James raised another question about the transfer's effect on existing CHES facilities. Dean Bonner responded electronically to Marion Paris. She also met with CHES senators James Nick Stinnett and explained Health and Athletic Training faculty would remain in Foster, and that the two faculty still in Moore would be willing to move Foster. It would appear that all of the parties involved are satisfied with the arrangements as they stand as of October 16.

Their questions answered, members of the Academic Affairs Committee recommend that the transfer be approved and made official retroactive to October 1, 1998. The Committee has discharged its responsibility well within the 30-day limit. Even though the matter put before the Committee this time was a "friendly" administrative transfer and as such involved neither strong emotions nor prolonged negotiation, members of the Committee recommend the prompt adoption of revised, standardized merger

and discontinuance procedures for use in the future.

Marion Paris
Co-Chair, Academic Affairs Committee
Faculty Senate